



## TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642 - 2544

All departments 508 240-5900

[www.eastham-ma.gov](http://www.eastham-ma.gov)

Name of Committee that is Meeting: Board of Library Trustees\_\_\_\_\_

Date and Time of Meeting: Saturday, December 11, 2021 9AM

Location of the Meeting: Eastham Public Library, 190 Samoset Rd Eastham

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting.

**Please note** that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

### Remote Participation Information for Meeting

To join the meeting via Zoom, either use this link to the meeting:

<https://us02web.zoom.us/j/5762432435?pwd=Zk5zYS9LZFhqVkVaaXpDYzVtVFRXQT09>  
OR

Go to <https://zoom.us/join>, and if necessary, download the Zoom app. Once you are in Zoom, enter the meeting ID number 576 243 2435, hit enter, then enter the password 825651.

To join the meeting by phone, call 1-646-558-8656, then enter the meeting ID # 576 243 2435

### MEETING AGENDA FOLLOWS

1. Call to Order
2. Minutes (November 13, 2021)
3. Financial Report (Quarterly Review: November, February, May, August)
  - a. FY22 Budget

- b. FY22 Fund Commitments
- c. Account Balances
- d. Memorial Gifts (if any)

**4. Director's Report**

- a. New Librarian Search
- b. Programming Update
- c. Turnip Day Take-aways
- d. Digitization & Preservation (CPC grant)
- e. Draft Annual Report

**5. Building Review**

- a. See Checklist

**6. Old Business**

- a. Library Hours & Service Update (upcoming holidays & meeting rooms update)
- b. Outdoor Bulletin Board
- c. Art Exhibits

**7. New Business**

- a. Trustees Thank-you to Staff
- b. Director exit interview with Trustees
- c. Trustees Monthly Template Review
- d. Gift Policy Review & Acceptance
- e. Trustees Goals

**8. NRHS Student Ambassador, Charlotte LaBranche**

**9. Friends of the Library Update**

**10. Public Comment**

**11. Next meeting: Saturday January 8, 2022**

**12. Adjourn**